

**FY 02/03 SPIM
CHANGE 6 LOG**
September 22, 2003

Section	Requestor	Change Description
Appendix B		
Appendix B, B.A.3.i, Removal Starts	Robert White	References to Coast Guard lead codes have been removed.

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CHANGE 5 LOG**
March 13, 2003

Section	Requestor	Change Description
Manager's Schedule		
Acronym List	Robert White/ Teresa Jones	Not Otherwise Specified (NOS) has been added to the acronym list.
Chapter I		
I.B.I. iv. Environmental Indicators (EI)	Melanie Hoff	Added & changed language for EI.
Chapter III		
Exhibit III.6, <i>Who Pays for What</i> Chart	Alan Youkeles	Added new, second chart for FY03 to parallel new <u>IFMS Action Code</u> Catalog. Original chart kept & designated as <i>For FY02</i> .
Appendix B		
EXHIBIT B.1, Response Action Activities	Melanie Hoff	Changed text for EI categories & added <i>Cleanup Technology Applied</i> . Deleted Indicator B - Progress Through Environmental Indicators
	Melanie Hoff	<i>Human Exposure Under Control</i> and <i>Migration of Contaminated Groundwater Under Control</i> have been marked as GPRA APMs.
B.A.3.q, Completion of a Response Action/Activity (NPL & PRP-lead NPL-Equivalent)	Tracy Hopkins	Language in the Definition of Accomplishment modified to match guidance (Close Out Procedures for NPL Sites, OSWER Directive 9230.2-09A-P).
B.A.3.r, NPL Site Construction Completions	Richard Jeng	Changes made to the NPL Construction Completion measure due to PCOR and FCOR becoming action level activities rather than subactions. This change resulted from the Five Year Review implementation in WasteLAN.
B.A.3.w, Five-Year Reviews	Josh Barbera	Added language to clarify that for Federal Facilities, five year reviews are tracked as program measures.

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Section	Requestor	Change Description
PART IV. ENVIRONMENTAL INDICATORS Paragraphs: z. <i>HUMAN EXPOSURE UNDER CONTROL</i> aa. <i>MIGRATION OF CONTAMINATED GROUND WATER UNDER CONTROL</i> bb. <i>POPULATIONS PROTECTED</i> cc. <i>CLEANUP TECHNOLOGIES APPLIED</i>	Melanie Hoff	Altered text & titles. Deleted Indicator B - Progress Through Environmental Indicators.
Appendix C		
C.A.2. aa. Orphan Share - EPA Offer & Compensation	Dela Ng	Added RI/FS reference.
Appendix D		
D.A.3, RCRA activities at Federal Facility NPL Sites	Josh Barber	Language changed to reflect new EI language.
D.B.2.l, RA or CMI Completions	Josh Barber	Regarding the Completion of a Response Action/Activity (NPL & PRP-lead NPL-Equivalent) language has been modified to match guidance (Close Out Procedures for NPL Sites, OSWER Directive 9230.2-09A-P).
D.B.2.n, NPL Site Construction Completions	Josh Barber	Changes made to the NPL Construction Completion measure due to PCOR and FCOR becoming action level activities rather than subactions. This change resulted from the Five Year Review implementation in WasteLAN.
D.B.2.q, Federal Facility Five-Year Reviews	Josh Barber	Added language to clarify that for privately owned Superfund sites , five year reviews are tracked as program targets.
D.B.3.c, Technical Outreach Services for Communities (TOSC)	Josh Barber	New language included for the Definition of Accomplishment for a TOSC.
Appendix E		
E.A.4.d, Accessing FOIA Information	Margaret Brown	Language in the Accessing FOIA Information has been revised.
E.B, Data Sponsors	Hans Waetjen	Remove David Bennet from SME list.

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Section	Requestor	Change Description
Appendix F		
F.D.1 Overview	Lori Lee	Renamed Oil Spill Cleanups to Oil Spill Response & Monitoring. Deleted Oil Spill Monitoring/ Directing
b. <i>OIL SPILL CLEANUPS</i> c. <i>OIL SPILL MONITORING/DIRECTING</i>	Lori Lee	Combined the two measures to become Oil Spill Response & Monitoring.
F.F. Subject Matter Experts	Lori Lee	Added Lori Lee and David Lopez. Deleted Janet Weiner and Dana Stalcup
Appendix G		
G.B, Superfund/Oil GPRA Structure	Lori Lee	Language in Appendix G has been modified to match corresponding language in Appendix F.
Appendix H		
H.A.1.c, Technical Outreach Services for Communities (TOSC)	Leslie Leahy	New language included for the Definition of Accomplishment for a TOSC.

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Section	Requestor	Change Description
Chapter I		
I.B.2.a.iv, Post Construction Completion	Mike Bellot	Modified language on institutional controls.
I.B.2.d, Building Superfund Partnerships iv. Core Program Funding Pg. I-12	Kirby Biggs	Added section for Core Program Funding.
I.B.2.d, Building Superfund Partnerships iv. Core Program Funding Pg. I-12	Jim Maas	Added language for Brownfields.
Chapter II		
II.E Overview of the Planning Process	Silvina Fonseca	Added text about site planning in WasteLAN.
II.M.1 Brownfields	Jim Maas	Added language for Brownfields
II.M.4 Pre-SARA Sites Initiative II.M.5 Mega Sites II.M.6 Superfund Alternative Sites (Formally NPL-equivalent sites), Pg. 20-22	Bill Ross Bruce Means Steve Caldwell/ Joan Fisk Dela Ng	Added definitions for Mega Sites, & Pre-SARA Sites, and provided reference for Superfund Alternative Sites.
Exhibit II.9, Action Lead Codes in WasteLAN, Pg. II-23	Dela Ng	Revised Definition of lead code 'SA', 'SS', 'ST' and 'SG' to be consistent with Appendix B text.
II.N.7, Anomalies and Phased Projects	Robert White	Updated Anomaly Codes in Exhibit II.11.
Chapter III		
Exhibit III.6, Who Pays for What chart	Dela Ng	Added new response lead codes 'SA', 'ST', and 'SS' for the following actions: Fund LTRA and Operation and Maintenance. Revised Definition of lead codes 'SA', 'SG', 'SS', and 'ST' in the 'Key to Leads' at the end of the 'Who Pays for What' chart to be consistent with Appendix B text.
III.B.3 FY 02/03 Superfund Program Goals and Priorities; b. Response Program Budget Pg. III-7	Kirby Biggs	Added Core program activities to the response budget.
III.B.3 FY 02/03 Superfund Program Goals and Priorities; f. Brownfields Program Budget Pg. III-9	Jim Mass	Modified Brownfields budget section to reflect new brownfields legislation and VCPs..

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Section	Requestor	Change Description
Appendix A		
A.A.4, GPRA and Site Assessment	Randy Hippen	Modified GPRA definition for Final Assessment Decisions (FADs).
A.A.5.a, Targeted Brownfields Assessment	Jim Mass	Updated Targeted TBA measure for clarification of requirements.
A.A.5.b, Pre-CERCLIS Screening Assessments	Jennifer Griesert	Updated Pre-CERCLIS Screening measure to track these activities site-specifically.
A.A.5.c, Non-NPL Status	Jennifer Griesert	Updated the Non-NPL Status measure.
A.A.5.e, Sites Archived	Randy Hippen	Updated the Archived Sites measure to clarify certain actions can be added to an archived site in addition to expanding the categories that can be archived.
Appendix B		
Entire Appendix	Robert White/Dela Ng	Replaced “NPL-Equivalent” with “Superfund Alternative” to be consistent the memorandum from Barry Breen and Michael B. Cook concerning “Response Selection and Enforcement Approach for Superfund Alternative Sites” dated June 24, 2002.
B.h Decision Documents Developed	Silvina Fonseca	Added text about requirements for five year reviews.
B.m Remedial Action (RA) Start (NPL & PRP-lead NPL-Equivalent)	Dela Ng	For PRP-financed under Federal enforcement (MR- and RP-leads), clarified the date to be used for the RA Start date when work is not performed under a separate enforcement instrument for RA only.
B.o Start of On-Site Construction	Silvina Fonseca	Added text about requirements for five year reviews.
B.r NPL Site Construction Completions	Silvina Fonseca	Added text about requirements for five year reviews.

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Section	Requestor	Change Description
Appendix B (Continued)		
B.s, Long-Term Response Action (LTRA and PRP LR) (NPL & PRP-Lead NPL-Equivalent), Pg. B-31	Dela Ng	Add language for PRP-financed LTRA from a Special Account.
B.t, Operation and Maintenance (O&M), Pg. B-32 - 33	Dela Ng	Add language for PRP-financed O&M from a Special Account.
B.w Five-Year Reviews	Silvina Fonseca	Updated the measure to include new system requirements.
Appendix C		
EXHIBIT C.1, Pg. C-2	Dela Ng	Replaced "NPL-Equivalent" with "Superfund Alternative" to be consistent with the memorandum from Barry Breen and Michael B. Cook concerning "Response Selection and Enforcement Approach for Superfund Alternative Sites" dated June 24, 2002 for RD/RA Negotiation Starts, Completion or Termination of Negotiations for RD/RA, and Percentage of Remedial Action Starts.
C.A.2 Targets and Measures for Baseline Enforcement	Dela Ng	Replaced "Criteria for Credit of Enforcement Activities at NPL-Equivalent Sites" with "Criteria for Credit of Enforcement Activities at Superfund Alternative Sites". Replaced "NPL-Equivalent" with "Superfund Alternative" and revised corresponding WasteLAN data elements as needed for all targets and measures.
C.j Percentage of Remedial Action Starts Initiated by PRPs at Non-Federal Facility NPL and NPL-Equivalent Sites	Dela Ng	Changed to refer to Appendix B RA Start Definition of Accomplishment for enforcement lead.
C.y, Prospective Purchaser Agreements (PPAs)-Assessed and Finalized, Pg. C-29	Dela Ng	Change Definition to reflect the Small Business Liability Relief and Brownfields Revitalization Act. Changed language from Brownfield site to Brownfield property.

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Appendix D		
D.B.2.h, Remedial Design, Pg. D-12	Marie Bell	Restored the Remedial Design measure to this appendix.
Appendix E		
E.A.1.i, Brownfields, Pg. E-7	Jim Maas	Revised TBA language.
E.B, Subject Matter Experts, Pg. E-17	Hans Waetjen	Updated Subject Matter Experts.
Appendix I		
Appendix I: (This section intentionally left blank)	Robert White	Added Appendix I Section Header page to ensure users of the manual understand that Section I is intentionally not used.

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Section	Requestor	Change Description
General		
All sections	Robert White	Updated Subject Matter Expert lists to reflect changes in roles and responsibilities.
Managers' Schedule		
Managers' Schedule, July 2002 Quarter 4 (FY 02), Pg. iii	Robert White	Updated the date for HQ data pull from WasteLAN for fourth quarter AOA and to support FY 03 and FY 04 budget requests.
U.S. EPA Office of Emergency and Remedial Response chart, Pg. xx	Robert White	Replaced John Riley with Paige Peck as the contact for the Contract Management Center. Added Mike Cook as the Office Director of OERR, changed Larry Reed to Deputy Director, and deleted the Acting Deputy Director.
Chapter II		
II.G.1, Maintaining Planning/ Accomplishment Data in WasteLAN, Pg. II-8 through II-10	Robert White	Added section for Regional Centers roles and responsibilities. Updated the roles and responsibilities of the Subject Matter Experts regarding comments in the IG "CERCLIS Data Quality Audit No. 2000-0000776," dated March 12, 2002. Defined "focus study."
II.I.2, WasteLAN Reports for Planning/ Target Setting, Pg. II-13 Exhibit II-6, Planning/Target Setting WasteLAN Reports, Pg. II-14 II.J, WasteLAN Reports for Accomplishment Reporting, Pg. II-14 Exhibit II-7, Program Evaluation WasteLAN Reports, Pg. II-15	Robert White	Updated the name of the SCAP 13 report from Site Assessment Report to Site Assessment/Brownfields Report.
Exhibit II.9, Action Lead Codes in WasteLAN, Pg. II-23	Dela Ng	Added new action lead code 'SG'.
II.N.6.b, RODs Requiring No Physical Construction, Pg. II-29	Hans Waetjen	Removed "access restriction fencing" from the list of Limited Action RODs.

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Section	Requestor	Change Description
Chapter III		
Exhibit III.6, Who Pays for What chart, Pgs. III-19 through III-27	Dela Ng	Added new response lead codes 'SA', 'ST', and 'SS' for the following actions: Engineering Evaluation/Cost Analysis, Fund FS, Fund RA, Fund RI, Fund Combined RI/FS, and Remedial Design. Added new response lead codes 'SA', 'SG', 'ST' and 'SS' for Fund Removal.
Exhibit III.6, Who Pays for What chart, Pg. III-27	Eugene Rainwater	Added new response lead codes 'SA', 'SG', 'SS', and 'ST' to the 'Key to Leads' at the end of the 'Who Pays for What' chart.
Exhibit III-10, Regional Cost Recovery Contacts, Pg. III-46	Lynne Kershner	Replaced Gary Hanson with Ruth Broome.
Appendix B		
Appendix B, General	Robert White	Due to multiple changes, the entire Appendix is being reissued.
B.a, Remedial Investigation (RI) Starts (NPL & NPL-Equivalent), Pg. B-5	Dan Dickson	Add new lead action codes of SA, ST and SS for PRP-financed RIs from a Special Account.
B.a, Remedial Investigation (RI) Starts (NPL & NPL-Equivalent), Pg. B-5	Dan Dickson	Add new lead action codes of SA, ST and SS for PRP-financed RIs from a Special Account.
B.b, Feasibility Study (FS) Starts (NPL & NPL-Equivalent), Pg. B-7	Dan Dickson	Add new lead action codes of SA, ST and SS for PRP-financed FSs from a Special Account.
B.c, Combined RI/FS Start (NPL & NPL-Equivalent), Pg. B-9	Dan Dickson	Add new lead action codes of SA, ST and SS for PRP-financed RI/FSs from a Special Account.
B.i, Removal Starts, Pg. B-15	Dan Dickson	Add new lead action codes of SA, ST, SS, and SG for PRP-financed removals from a Special Account.
B.h, Decision Documents Developed, Pg. B-14	Silvina Fonseca	Added requirement for five year review type to be entered into WasteLAN.
B.m, Remedial Action (RA) Start (NPL & NPL-Equivalent), Pg. B-21	Dela Ng	Added language to the definition stating that PRP-financed actions may be performed at NPL and NPL-equivalent sites except RAs financed from a Special Account.

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Appendix C		
EXHIBIT C.1, Pg. C-3	Dan Dickson	Change De Minimis to GPRA annual performance reporting measure and program target.
EXHIBIT C.1, Pg. C-4	Dan Dickson	Change PPAs Assessed and Finalized to GPRA annual performance reporting measures and make PPAs Assessed a program target. Change Orphan Share Offers to a GPRA annual performance reporting measure and program target.
C.m, De Minimis Settlements and Number of Parties, Pg. C-17	Dan Dickson	Change from GPRA annual performance goal to a GPRA annual performance reporting measure and a program target.
C.y, Prospective Purchaser Agreements (PPAs)-Assessed and Finalized, Pg. C-29, C-30	Dan Dickson	Change from GPRA annual performance goal to a GPRA annual performance reporting measure and a program target.
C.aa, Orphan Share - EPA Offer and Compensation, Pg. C-31, C-32	Dan Dickson	Include oral offers in definition of Accomplishments. Also change from GPRA annual performance goal to a GPRA annual performance reporting measure and a program target.
Appendix D		
D.A.1, Overview, Pg. D-1	Marie Bell	Updated budget numbers in the "Overview" language.
D.A.4.a, Resources and Tracking Mechanisms, Pg. D-3	Marie Bell	Added language about the expiration of the current EPA/DoD BRAC MOU at the end of FY 2002
Appendix E		
Table of Contents	Hans Waetjen	Remove section "b. Risk Assessment."
E.A.1, The Purpose of WasteLAN, Pg. E-1	Hans Waetjen	Remove "Risk Assessment" from the list of categories of site/incident activities that have national definitions and national requirements.
E.A.1.b, Risk Assessment, Pg. E-2	Hans Waetjen	Remove section "b. Risk Assessment."

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Section	Requestor	Change Description
E.A.1.b, Remedy Selection, Pg. E-2	Hans Waetjen	Added language about reviewing ROD data.
E.B., Data Sponsors, Pg. E-16	Hans Waetjen	Updated Data Sponsor list.
Appendix G		
Appendix G, General	Robert White	Due to multiple changes, the entire Appendix is being reissued.
G.B., Superfund/Oil GPRA Structure, Pgs. G-4, G-5, and G-6	Emily Johnson	Updated section to reflect FY 2003 changes.
G.C, Subject Matter Experts, Pg. G-7	Emily Johnson	Updated Subject Matter Expert list.
Appendix J		
New appendix.	Kirby Biggs, Peggy Schwebke	Added new Tribal Appendix.

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February 11, 2002**

Section	Requestor	Change Description
Chapter II		
Exhibit II.9, Pg. II-23	Dela Ng	Add new lead action codes of SA, ST and SS for PRP-financed RDs and RAs from a Special Account.
Appendix B		
B.k, Remedial Design (RD) Start (NPL and NPL Equivalent), Pg. B-17, 18	Dela Ng	Add new lead action codes of SA, ST and SS for PRP-financed RDs from a Special Account.
NOTE: Subsequent pages issued due to shifting of page numbers resulting from Change 2 additions.		
B.m, Remedial Action (RA) Start (NPL and PRP-lead NPL-Equivalent), Pg. B - 19-22	Dela Ng	Add new lead action codes of SA, ST and SS for PRP-financed RAs from a Special Account.
Appendix C		
<i>C.b, Screening PRP Search Completions, Pg. C-6</i> <i>NOTE: No change made to this page. This is Note to the Record.</i>	Dela Ng	<i>NOTE: Measure is not included in the final Change 2. Regional comments are under review by the Office of Site Remediation Enforcement (OSRE).</i>
C.g, Remedial Design/Remedial (RD/RA) Negotiation Starts, Pg. C-10	Dela Ng	Add "Definition of Accomplishment" for RD/RA negotiations that are phased sequentially and concurrently.
NOTE: Subsequent pages issued due to shifting of page numbers resulting from Change 2 additions.		
C.s, Recoverable Past Costs that Have Been Addressed by Program to date via Settlements, Write-offs, or Referrals, Pg C-23	Dela Ng	Change previous WasteLAN names under "Past Costs Addressed" area to correspond to current WasteLAN screen data names.
C.v, Compliance Monitoring: Noncompliance with Active Enforcement Instrument for Response and Enforcement Actions, Pg. C-27	Dela Ng	Change incorrect WasteLAN name to the current WasteLAN screen data name.
C.y, Prospective Purchaser Agreements (PPAs) -Assessed and Finalized, Pg. C-29,30	Dela Ng	Include Brownfield sites. A written request for a prospective purchaser agreement replaces a formal written request.
Appendix D		
D.B.2.g, Decision Documents, Pg. D-12	Marie Bell	Add "Removal Action Decision Document" completion date.
Appendix E		
Exhibit E.2, Data Sponsors, Page E-16	Hans Waetjan	Update names

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Change 1

July 21, 2001

Section	Requestor	Change Description
Cover		
Cover	Robert White	Minor correction to OSWER Publication number.
Acronym List		
Acronym List	Lynn Kershner, Reg 10	Added FCOR and PCOR to the acronym list
Chapter 1		
I.B.4.c. Brownfields Pilots Pg. I-13	Eric Burman	Funding for individual BCRLF Pilots and coalition pilots was raised from \$500,000 to \$1,000,000.
I.B.4.e. Tax Incentive Pg. I-14	Eric Burman	Language was included indicating that the tax incentive has been extended through December 31, 2003 and that geographic restrictions on the use of the tax incentive have been removed.
Chapter 2		
II. N. 2 Data Validation and Verification Pg. II-21	Courtney McEnergy	Deleted RA On-Site Construction as a required action to be included in the control plan.
II.N.6.a.i Other Remedy Changes Document Non-significant Remedy Changes Pg. II-28	Bruce Means	Modified language of this section to clarify that documentation should be part of the Administrative Record for the ROD.
Chapter 3		
Exhibit III.6 Who Pays For What chart Pg. III-17	Alan Youkeles/Robert White	Modified the Who Pays For What chart to reflect current IFMS action list
Appendix A		
A.A.5.f -o, r Preliminary Assessments, FF PA, Site Inspection, FF SI, ESI, Combined PA/SI, SIP, Site Reassessment, FF ESI, Integrated ESI/RI, Integrated Removal/Remedial Evaluation Pg. A-11-30	Jennifer Griesert	Updated the qualifier code for 'Site is being addressed as part of another non-NPL site' (B) and updated the non-NPL status code of 'Site is being addressed as part of another non-NPL site' (AX).

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Section	Requestor	Change Description
A.A.5.r Integrated Removal/Remedial Evaluations Pg. A-28	Randy Hippen/ Jennifer Griesert	Updated language for the measure to reflect the new action names and how the actions should be entered into WasteLAN. In addition modified references to tracking separate actions for integrated assessments in the following measures: PA, ESI, Combined PA/SI and ESI/RI.
Appendix B		
Non-NPL Site Completion Formerly on Pg. B-33	Schatzi Fitz-James/Randy Hippen	Deleted the Non-NPL Site Completion measure.
B.A.3.w Five Year Reviews Pg B-33	Rafael Gonzales	Modified special planning and reporting to require start dates and to set the trigger for the start of five year reviews at 'five years after the start of the RA on-site construction'.
B.A.3.z Human Exposure Under Control and B.A.3.aa Groundwater Migration Under Control Pg. B-36, 38	Melanie Hoff	Add language in Special Planning and Reporting to indicate that Human Exposure is Under Control and Contaminated Groundwater Migration is Under Control on the Site Description/Operable Units screen in WasteLAN.
Appendix C		
Table of Contents	Dela Ng	Updated Table of Contents to reflect FY 02/03.
Appendix F		
Exhibit F.2, F.E.3.b, F.E.3.c Oil Spill Response Table of contents and Pg F-9, 12, and 13	Dana Stalcup	Deleted the new Oil Spill Response and replaced it with the previously deleted GPRA measures: Oil Spill Cleanup and Oil Spill Response Monitoring/Directing.
Appendix G		
Entire Appendix	Eric Burman	Entire appendix is now final